

Geneva Glen Camp

2018 Registration for *Colorado Campers*

Autumn Greetings! We hope to welcome your family back to Geneva Glen Camp this coming summer!
The following information will explain enrollment for the 2018 season.

2018 Session Dates

2017 Winter Workshop	December 20-23		
2018 Staff Orientation	June 3-10	Monday	Friday
Myths and Magic	June 11 - June 15	Sunday	Saturday
American Heritage	June 17 - June 30	July 1 - July 14	July 15 - July 28
Knighthood I	July 1 - July 14	July 15 - July 28	July 29 - August 11
Knighthood II	July 15 - July 28		
World Friendship	July 29 - August 11		



Registration Card: Complete ALL portions of the registration card (repetitions are deliberate, as a section is separated and given to the counselors).

- Returning Families: To simplify the registration card, we have filled-in your camper's card with the information we have on file. If corrections are needed, please mark the changes on the lines to be corrected.
- Please indicate a 2nd and 3rd choice of session(s) and choices for the wait list in case the session(s) you prefer is/are full. **Your camper will be enrolled in the 2nd or 3rd choice before being placed on a wait list.**
- Confirmation of your enrollment and/or wait list status will be mailed to you. Your confirmation card is your receipt. Please allow a few weeks for us to process your registration.
- If you need a card for another child in your family, simply write his/her name, age, gender, birthday, grade in fall of 2018 and session on a blank piece of paper. Include the required deposit. We will reserve a place and send the card for you to complete at a later date.

★ Tuition ★

Session	Tuition Due April 6, 2018	Deposit Due Now (Checks Only)	Cancellation Policy	Payment Dates
2-Week Session(s) <i>Campers ages 6-16</i>	\$1,895/session	\$500/camper per session- <i>we will not process your registration application without the initial \$500 deposit check</i>	Yes- Please see policy on the reverse	2 nd Deposit- Feb 2, 2018 (\$500/camper per session) Balance Due- April 6, 2018
Myths & Magic <i>Exclusively for boys and girls, ages 6, 7, and 8 and entering 1st-3rd grade in the fall 2018</i>	\$670	\$200 (Due Now)	N/A	Balance Due- April 6, 2018

Winter Workshop- Wednesday, Dec. 20 (between 3:00-5:00) through Saturday, Dec. 23 (11:30-noon). The Workshop enrolls 100 veteran campers who are *currently* in 8th, 9th, 10th or 11th grade. If you are a teenager in 8th - 11th grade, the Winter Workshop flyer and registration is enclosed. If we missed sending you the Winter Workshop flyer, send an email (christa@genevaglen.org) and we will send you one right away.

Important Note to Veteran Campers- All registrations postmarked Oct. 25 through and including Nov. 6 will be enrolled first. This allows you a few days to consider your summer plans. Any registration postmarked after Nov. 6 will be processed after this first group. Overnight mail is not necessary, as the postmark before and including Nov. 6 will qualify you for early enrollment in the first group. Remember, sessions fill quickly – mail your card back to us NOW! We cannot accept any hand-delivered, electronic or faxed registrations; all registrations must arrive by mail, and deposit payment must be made by check (included with your registration application). Because of GG's fantastic fidelity from veteran families, we feel an obligation to register campers based on number of years attended, as well as the date we received registration. For example, a 6-year camper whose registration was received in the enrollment window of Oct. 25- Nov. 6 is placed in a slot with other 6-year veterans. The 11th-year families are enrolled first, then working down to 10th-year, 9th year, etc. Registrations received after the enrollment window (those postmarked Nov 7 and later) will be processed by date received. While we may not always be able to honor your first choice, we usually can accommodate most children so they can attend GG and be part of our camp family. Gratefully, we have an abundance of campers – even 5th-generation families – that enroll, so it will take a few weeks to process your registration. Thanks for your patience!

CANCELLATION POLICY- Please read carefully!

Applies only to confirmed enrollment for any 2-week session (not Myths and Magic). In order to accommodate our many wait listed families as soon as possible, we adhere to the following policy:

1. IF YOU CANCEL BY **APRIL 6, 2018**, ALL DEPOSITS WILL BE REFUNDED, MINUS A PROCESSING FEE OF **\$50**. CANCELLATIONS MUST BE RECEIVED BY EMAIL OR MAIL.
2. IF YOU CANCEL AFTER APRIL 6, 2018, A CANCELLATION PENALTY OF **\$500 PER CAMPER PER SESSION** WILL BE IMPOSED. WE MUST RECEIVE WRITTEN CANCELLATION TWO WEEKS PRIOR TO THE START OF THE ENROLLED SESSION.
3. IF GENEVA GLEN RECEIVES YOUR CANCELLATION WITH LESS THAN 14 DAYS NOTICE, A **\$1,000 PENALTY PER CAMPER PER SESSION** WILL BE IMPOSED.

THESE PENALTIES CANNOT BE TRANSFERRED OR CREDITED TO ANOTHER CAMPER OR SESSION.

Please send back the following now...

- Completed registration cards for each child, or a note with a second child's information if an extra card is not available
- A check including the correct deposit amount(s) for summer registration(s)
- Include all documents above with the correct postage in an envelope mailed to Geneva Glen Camp— PO Box 248— Indian Hills, CO— 80454
- A separate envelope including the Winter Workshop registration and check (if applicable)

Attention Parents- For the 2018 summer, all post-registration forms (health, travel, waiver, etc.) will be handled online through Camp-In-Touch, our camp form management system. Shortly after receiving your registration or wait list confirmation, you will receive an email with a link to our Camp-In-Touch page asking you to create an account. Once you have created an account, you will be able to access and see the status of all forms required by camp. If you have questions about the system please contact Johnny Domenico at johnny@genevaglen.org or 303-697-4621 x13.

Scholarship information, tuition assistance, and tuition payment plans are available.

Please contact Christa after January 1st at 303-697-4621 x25 or christa@genevaglen.org for information.

We raise funds for camperships throughout the year and scholarships will be allocated as donations are received.

★ If you have **ANY questions regarding the registration process**, or need additional brochures for yourself or anyone else interested in Geneva Glen, **please contact Christa** at christa@genevaglen.org or 303-697-4621 x 25.

This will be Geneva Glen's 97th season providing meaningful camping experiences for children from all backgrounds. We are happy to have your family in our camp circle!

Nancy and Ken Atkinson, Directors

Nancy & Ken