

# Geneva Glen Camp

## 2018 Registration for *Out-of-State Campers*

Autumn Greetings! We hope to welcome your family to Colorado and to Geneva Glen Camp this summer!  
The following information will explain enrollment for the 2018 season.

**Did you know...** Geneva Glen Camp reserves 20% of its enrollment for out-of-state campers. Our sessions fill quickly and we hope to accommodate your first choice; however, the session of your choice might be full. Please indicate on the registration card a 2<sup>nd</sup> and 3<sup>rd</sup> choice (if possible) and choices for wait list(s). Don't delay! Send your information in ***right away!*** Once Colorado families begin to enroll, the sessions will fill quickly – no matter how "veteran" you are, mail your card back NOW!!!

### 2018 Session Dates

2017 Winter Workshop	December 20-23		
2018 Staff Orientation	June 3-10	Monday	Friday
Myths and Magic	June 11 - June 15		
American Heritage	June 17 - June 30	Sunday	Saturday
Knighthood I	July 1 - July 14		
Knighthood II	July 15 - July 28		
World Friendship	July 29 - August 11		



**Registration Card:** Complete ALL portions of the registration card (repetitions are deliberate, as a section is separated and given to the counselors).

- **Returning Families:** To simplify the registration card, we have filled-in your camper's card with the information we have on file. If corrections are needed, please mark the changes on the lines to be corrected.
- Please indicate a 2<sup>nd</sup> and 3<sup>rd</sup> choice of session(s) and choices for the wait list in case the session(s) you prefer is/are full. **Your camper will be enrolled in the 2<sup>nd</sup> or 3<sup>rd</sup> choice before being placed on a wait list.**
- Confirmation of your enrollment and/or wait list status will be mailed to you. Your confirmation card is your receipt. Please allow a few weeks for us to process your registration.
- If you need a card for another child in your family, simply write his/her name, age, gender, birthday, grade in fall of 2018 and session on a blank piece of paper. Include the required deposit. We will reserve a place and send the card for you to complete at a later date.

## ★ Tuition ★

Session	Tuition Due April 6, 2018	Deposit Due Now (Checks Only)	Cancellation Policy	Payment Dates
2-Week Session(s) <i>Campers ages 6-16</i>	\$1,895/session	\$500/camper per session- <i>we will not process your registration application without the initial \$500 deposit check</i>	Yes- Please see policy on the reverse	2 <sup>nd</sup> Deposit- Feb 2, 2018 (\$500/camper per session) <b>Balance Due- April 6, 2018</b>
Myths & Magic <i>Exclusively for boys and girls, ages 6, 7, and 8 and entering 1st-3rd grade in the fall 2018</i>	\$670	\$200 (Due Now)	N/A	<b>Balance Due- April 6, 2018</b>

## **CANCELLATION POLICY- Please read carefully!**

Applies only to confirmed enrollment for any 2-week session (not Myths and Magic). In order to accommodate our many wait listed families as soon as possible, we adhere to the following policy:

1. IF YOU CANCEL BY **APRIL 6, 2018**, ALL DEPOSITS WILL BE REFUNDED, MINUS A PROCESSING FEE OF **\$50**. CANCELLATIONS MUST BE RECEIVED BY EMAIL OR MAIL.
2. IF YOU CANCEL AFTER APRIL 6, 2018, A CANCELLATION PENALTY OF **\$500 PER CAMPER PER SESSION** WILL BE IMPOSED. WE MUST RECEIVE WRITTEN CANCELLATION TWO WEEKS PRIOR TO THE START OF THE ENROLLED SESSION.
3. IF GENEVA GLEN RECEIVES YOUR CANCELLATION WITH LESS THAN 14 DAYS NOTICE, A **\$1,000 PENALTY PER CAMPER PER SESSION** WILL BE IMPOSED.

THESE PENALTIES CANNOT BE TRANSFERRED OR CREDITED TO ANOTHER CAMPER OR SESSION.

## **Please send back the following now...**

- Completed registration cards for each child, or a note with a second child's information if an extra card is not available*
- A check including the correct deposit amount(s) for summer registration(s)*
- Include all items above with the correct postage in an envelope mailed to Geneva Glen Camp— PO Box 248— Indian Hills, CO— 80454*
- A separate envelope including the Winter Workshop registration and check (if applicable)*

**Attention Parents-** For the 2018 summer, all post-registration forms (health, travel, waiver, etc.) will be handled online through Camp-In-Touch, our camp form management system. Shortly after receiving your registration or wait list confirmation, you will receive an email with a link to our Camp-In-Touch page asking you to create an account. Once you have created an account, you will be able to access and see the status of all forms required by camp. If you have questions about the system please contact Johnny Domenico at [johnny@genevaglen.org](mailto:johnny@genevaglen.org) or 303-697-4621 x13.

*Scholarship information, tuition assistance, and tuition payment plans are available.*

*Please contact Christa after January 1<sup>st</sup> at 303-697-4621 x25 or [christa@genevaglen.org](mailto:christa@genevaglen.org) for information.*

*We raise funds for camperships throughout the year and scholarships will be allocated as donations are received.*

★ If you have **ANY questions regarding the registration process, please contact Christa** at [christa@genevaglen.org](mailto:christa@genevaglen.org) or 303-697-4621 x25. More information is located on our website at [www.genevaglen.org](http://www.genevaglen.org).

This will be Geneva Glen's 97<sup>th</sup> season providing meaningful camping experiences for children from all backgrounds. We are happy to have your family in our camp circle!

*Nancy & Ken*

Nancy and Ken Atkinson, Directors

